



Role Profile

Role Title	Air Conditioning Lead Technician.			
Business group and team	Engineering and Operations - Electricians			
Job Purpose Overview	Installation and maintenance of Air Conditioning systems across the world and support colleagues with subject matter expertise.			
Organisational position	<pre> graph TD EDM[Electrical Delivery Manager] --> SETL[Senior Electrical Team Leader] SETL --> E[Electricians] SETL --> LTF[Lead Technician, Fire Alarms] SETL --> LTA[LEAD TECHNICIAN, AIR CONDITIONING] </pre>			
Date Updated	20/10/2023		Updated By	
Current / Applied Grade		Job evaluation date	Confirmed grade	TBP4
Level of Security Clearance	SC DV		DV	
JOB RESPONSIBILITIES				

- To complete all aspects of a new Air Conditioning systems including; producing a bill of materials from CAD drawings, producing a list of tooling needed to complete the installation, 1st and 2nd fixing of an AC system, testing and commissioning and producing as built drawings.
- Coaching and developing less experienced colleagues by passing on knowledge and experience.
- Assist the electrical team members with electrical installs.
- Developing knowledge and skills with air conditioning systems and technology as the team's expert in this field.
- Leading the provision of tooling, equipment and work instructions relevant to air conditioning projects
- Keeping all training up to date.
- Provide feedback on individual project progress to allow the PM to inform customers and stakeholders.
- Provide the specialist knowledge in the construction phase of the project to the PM to support planning activities.
- Liaise with the M&E Design Engineers to ensure that the plans/designs can be built/installed.
- Reactive maintenance and repairs of air conditioning systems.
- Complete risk assessment and method statements.
- Maintaining new and existing building AC/HVAC services.
- Carry out diagnostic checks and fault finding.

KNOWLEDGE AND KEY SKILLS

Essential:

- NVQ level 2 or 3 refrigeration and air conditioning
- F-GAS Category 1
- Knowledge of HVAC (ducting and fresh air systems)
- Time Served in an Air Conditioning Specific role with substantial experience of commercial and domestic systems
- Substantial experience of electrical installations

Desirable:

- 18th Edition Wiring Regulations
- Experience of coaching other air conditioning technicians and/or leading complex air conditioning projects
- Experience of working in overseas environments and/or without close supervision

CORE BEHAVIOURS

Top three for job:

1. Collaborating well as a part of a team.
2. Communication
3. Pride in work outcomes

CRITICAL SUCCESS FACTORS

Success measured and evidenced by:

1. Growing the team's capability in air conditioning project work
2. Complete installs to a high standard
3. Complete installs on time
4. Complete all forms of admin on time.

Budget Responsibility?	If YES, how much:	If NO can they authorise payments?
N	£ N/A	N
Reports to: (Role Title and Grade)	Delivery Manager TBP6	
Direct Reports: (Number and grades of staff)	N/A	