



Role Title	Head of Operational Health and Safety				
Job Family	Corporate Governance	Subcategory	Health and Safety	Grade	D6
Behaviours	• Seeing the Big Picture • Communicating and influencing • Managing a Quality Service • Leadership Charter				
Purpose	Lead FCDO Services compliance with regulatory requirements in the areas of Health, Safety and Welfare.				

Key Accountabilities		
<ul style="list-style-type: none"><li>Lead and influence the direction of health and safety strategy and policy in both the UK and overseas to ensure FCDO Services corporate governance arrangements for health, safety and welfare are in line with statutory and regulatory requirements and being met.</li><li>Devise and develop health and safety policies, procedures and guidance as part of FCDO Services Health and Safety Management System</li><li>Deliver FCDO Services H&amp;S risk management including certification to ISO 45001 through continuous review and improvement.</li></ul>	<ul style="list-style-type: none"><li>Support delivery of health and safety within the FCDO Services corporate plan and commercial activities.</li><li>Implement effective corporate processes for health, safety and welfare to ensure statutory and regulatory compliance, and drive continual improvement initiatives across FCDO Services</li><li>Provide subject specialist expertise and leadership and influence culture change initiatives across FCDO Services</li></ul>	<ul style="list-style-type: none"><li>Lead investigations into serious accidents, incidents and complaints to identify root causes and ensure FCDO Services interests represented/protected.</li><li>Devise, develop and deliver appropriate health and safety training and education programmes for FCDO Services staff</li></ul>

Authority and Scope

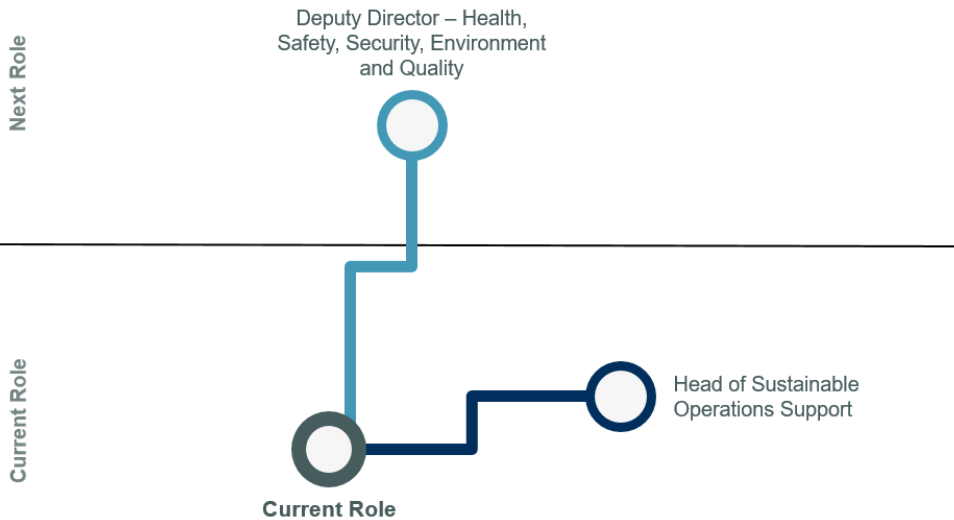
- Leading the safety team to provide subject expertise across the organisation.
- Expected to use specialist subject expertise and leadership skills to influence, communicate, negotiate, analyse and resolve complex issues, diffuse conflict and fulfil requirements in an independent manner to make informed decisions and act.
- Provide strategic safety leadership for FCDO Services, championing development and implementation of the Health and Safety Strategy.
- Influencing (Health and Safety) culture change initiatives across the organisation.

Skills

- Governance
- Strategic planning
- Customer/supplier relationship management
- Analyse, interrogate and evaluate data.
- Negotiation
- Policy and Process Design – H&S
- Safety risk management
- Compliance monitoring
- Auditing
- Lead in a matrix structure

Internal and External Communications

- Build and maintain strategic relationships with FCDO and other key stakeholders to ensure FCDO Services interests are



Potential Next Career Moves

Qualifications, Knowledge and Experience

Essential

- Chartered Safety Practitioner (CMIOSH). NEBOSH Diploma (or equivalent)
- Experience of delivering effective safety management across a wide variety of platform's,
- Experience of managing a team of health and safety professionals
- Experience of setting health and safety strategy, key performance indicators, and health and safety management systems
- Strong communication, influencing, presentation skills with personal impact and credibility.
- Track record of designing, achieving, and monitoring performance

Desirable

- Familiarity with operating within a secure government environment
- Experience of change management
- Working at Board Level