

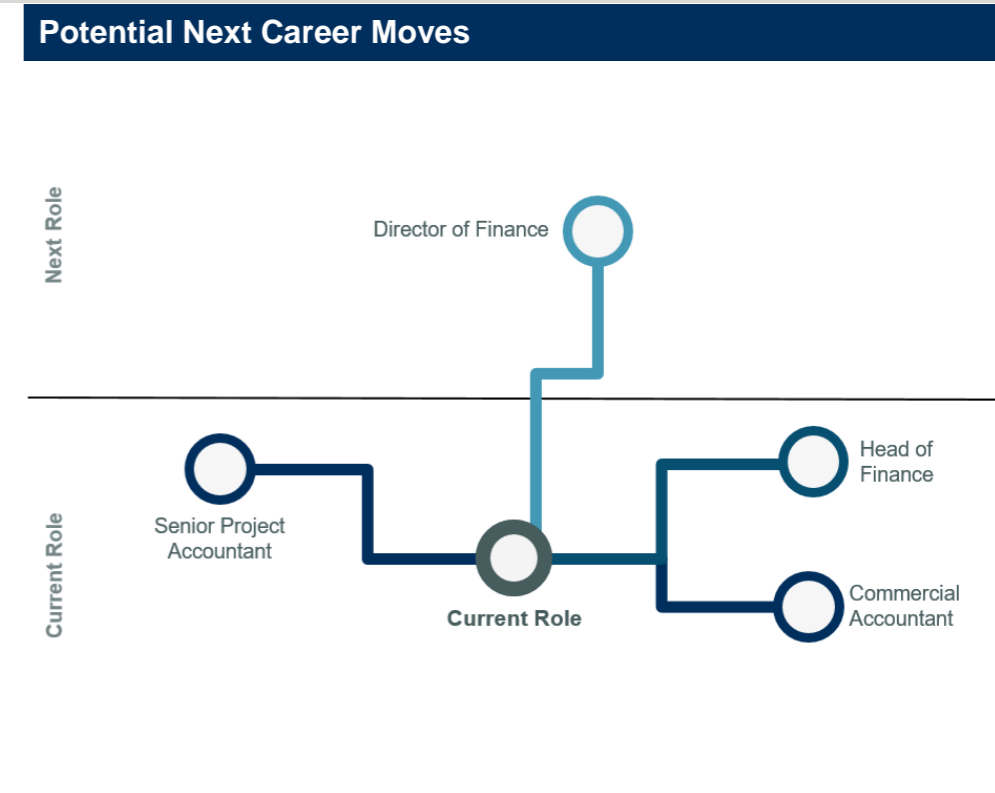


Role Title	Senior Finance Business Partner			
Job Family	Finance	Sub Category	Strategic and Operational Finance	Grade D6
Behaviours	<ul style="list-style-type: none"> Working Together 	<ul style="list-style-type: none"> Making Effective Decisions 	<ul style="list-style-type: none"> Commercial Awareness 	<ul style="list-style-type: none"> Delivering at Pace
Purpose	Provide professional advice and consultancy to the organisation. Develop, maintain and produce financial information to inform business decisions.			

Key Accountabilities	<ul style="list-style-type: none"> Monitor the financial performance and progress against operational and strategic targets, identifying bottlenecks to progress, identifying potential solutions and providing advice to ensure goals are achieved; Support the business planning process, including setting targets, communicating assumptions, coordinating budget preparations and providing support and challenge to the senior management teams where required; Communicate financial performance and plans to senior stakeholders, both internal and external, building and maintaining strong relationships with those stakeholders to obtain support and buy in; 	<ul style="list-style-type: none"> Accountable for performance of operational area, including adoption of relevant technical policies such as IFRS15 in conjunction with the Commercial Finance team, assessing opportunities and advising on mitigation of risks; Support to the Director of Finance/Head of Finance and act as deputy as and when required
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Authority and Scope	<ul style="list-style-type: none"> Responsible for whole range of financial support to the business, pulling in 'technical/SME' resource as required e.g. Commercial and Project Accountants
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Internal and External Communications	<ul style="list-style-type: none"> Senior managers in operational roles – key internal customer. Provide both challenge and support; Commercial, Management and Project Accountants – team working to ensure relevant MI and analysis is prepared by those post holders; Head of Finance/Director of Finance, particularly in support of the planning and forecasting process; NAO/Internal Audit – evidence provision
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Skills	<ul style="list-style-type: none"> Customer/Supplier relationship management; Analyse, interrogate and evaluate data; Risk Management; Accounting systems; Financial planning and forecasting; Financial Governance and Control; Project Financial Reporting
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Qualifications, Knowledge and Experience	<p>Essential</p> <ul style="list-style-type: none"> Qualified in a main body accounting qualification e.g. CIMA, ACCA, ACA with significant PQE (QBE will be considered); Able to work at both strategic and operational level; Significant experience of business partnering in a project organisation; Ability and confidence to influence and provide challenge to the business, driving change where required; Functional knowledge of ERP system – esp. Oracle Financials - General Ledger and Projects modules
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Desirable	<ul style="list-style-type: none"> Familiarity of principles and governance of managing public money; Experience of working in Public Sector finance; Experience of using Salesforce; Experience of working with procurement departments
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