
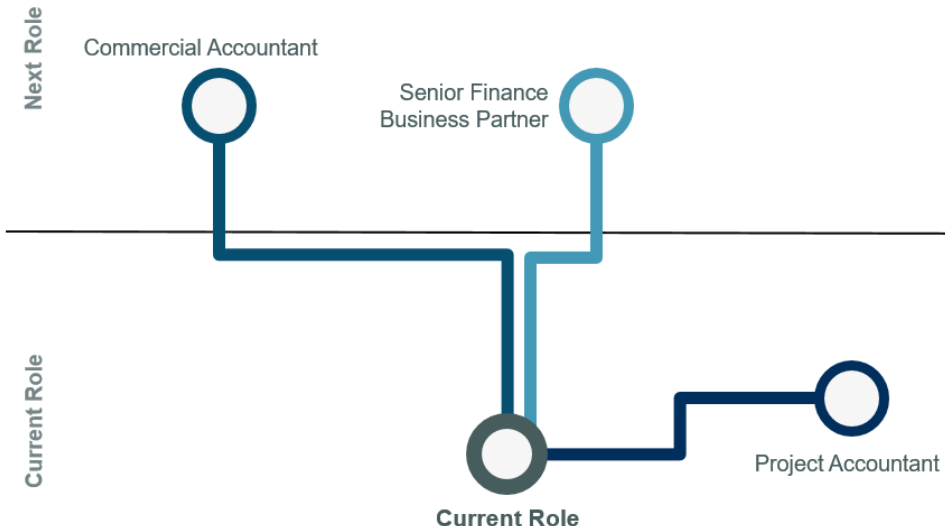


Role Title	Finance Business Partner					 <div>FCDO Services</div>
Job Family	Finance	Sub Category	Strategic and Operational Finance		Grade C5	
Behaviours	• Working Together • Making Effective Decisions • Commercial Awareness					
Purpose	Provide professional financial support, advice and challenge to the business to support them in achieving their business objectives.					
Key Accountabilities						
<div><div><ul style="list-style-type: none">Monitor the financial performance and progress against operational and strategic targets, identifying bottlenecks to progress, identifying potential solutions and providing advice to ensure goals are achieved;Support the business planning process, including setting targets, communicating assumptions, coordinating budget preparations and providing support and challenge to the senior management teams where required;Communication of financial performance and plans to senior stakeholders both internal and external, building and maintaining strong relationships with those stakeholders to obtain support and buy in;</div><div><ul style="list-style-type: none">Accountable for performance of operational area, including adoption of relevant technical policies such as IFRS15 in conjunction with the Commercial Finance team, assessing opportunities and advising on mitigation of risks</div></div>						
Authority and Scope		Internal and External Communications		Potential Next Career Moves		
<ul style="list-style-type: none">Responsible for whole range of financial support to the business, pulling in ‘technical/SME’ resource as required e.g. Commercial and Project Accountants		<ul style="list-style-type: none">Senior managers in operational roles – key internal customer. Provide both challenge and support;Commercial, Management and Project Accountants – team working to ensure relevant MI and analysis is prepared by those post holders;Head of Finance/Director of Finance, particularly in support of the planning and forecasting process;NAO – to support Audit				
Skills		Qualifications, Knowledge and Experience				
<ul style="list-style-type: none">Customer/Supplier relationship management;Analyse, interrogate and evaluate data;Accounting systems;Financial planning and forecasting;Business Planning;Project Financial Reporting;Risk Management;Financial Governance and Control		<div>Essential</div> <ul style="list-style-type: none">Qualified in a main body accounting qualification e.g. CIMA, ACCA, ACA with PQE experience (QBE will be considered);Able to work at both strategic and operational level;Experience of business partnering in a project organisation;Excellent analytical skills; able to produce concise, informative reports from large quantities of data;Able to influence and provide challenge to the business, driving change where required;Functional knowledge of ERP system – esp. Oracle Financials - General Ledger and Projects modules		<div>Desirable</div> <ul style="list-style-type: none">Familiarity of Principle and Governance of managing Public Money;Experience of working in Public Sector finance;Experience of using Salesforce;Experience of working with strategic sourcing/procurement departments		

